

MIDDLE PENINSULA-NORTHERN NECK  
LOCAL HUMAN RIGHTS COMMITTEE  
MINUTES OF JANUARY 24, 2011

Chairman Carl Gerster called the regular meeting of the Middle Peninsula-Northern Neck Local Human Rights Committee to order at 1:00 p.m. on January 24, 2011, at the Gloucester Counseling Center, located in Gloucester, Virginia. Board members in attendance were: Carl Gerster, Judith Link, and Bill Reisner. Agency representatives included: Joy Henderson – Puller Center, Maureen Cholewka – Blue Ridge Residential Services, Brian Clemmons and Janet Redmond – Bridges Inpatient Program, Athena Neblitt – Bridges Outpatient Program, David Banks and Stacey Burrell – Brothers' Keeper, Mary Hayden and Kristie McDowell – Heart Havens, Chuck Walsh and Joanne Brown – Middle Peninsula Northern Neck Community Services Board, Patrizia Nesbitt, Louisa Vandenberg, and Stephanie Nesbitt - SOLA, Inc., Richard Briggs and Lea New – The Brambles, Dale Ware – Wall Residences, and Anne Allen – New Day Counseling Center. Gail Slaughter, LHRC Administrative Support and Reginald Daye, Regional Human Rights Advocate were also in attendance.

**Open Forum**

There were no comments.

**Approval of Minutes**

Mr. Reisner moved that the minutes from the October 25, 2010 meeting be approved. Ms. Link seconded the motion which passed unanimously.

**Program Presentation**

Mr. Walsh gave an overview of the Middle Peninsula Northern Neck Community Services Board (CSB). He said that the CSB was established on February 28, 1974. The Board is comprised of a representative from each of the ten counties served. The current budget is approximately \$22 million, and there are over 500 employees. This CSB is 18<sup>th</sup> largest out of 40, based on budget and population served. There are 50 distinct programs operated by the CSB. Mr. Walsh said that \$3.2 million is received from the state, and the rest is earned. The CSB has seven ID homes, and is close to completing two new homes in King William County; has two clinics, and is opening a third in King William County; has three mental health residential facilities, 2 transitional six bed homes (each with two crisis stab beds); has one mental health HUD facility, and one HUD Apartment program for ID individuals, and has 69 individuals living in apartments independently with CSB supports. A consumer operated program was started, and the CSB has hired 75 individuals who are also service recipients.

### **New Business**

The Middle Peninsula Northern Neck Community Services Board is requesting temporary affiliation for an additional location for Case Management services in the Community Options Division (providing supports for those with intellectual disabilities). The case management office location is 1413 Teakwood Blvd., Suite C, Tappahannock, Virginia. This location will be operating under the existing Human Rights Policies and Procedures (including policies related to behavior management) and Program Rules of Conduct previously submitted to and approved by the Middle Peninsula-Northern Neck LHRC.

The Middle Peninsula Northern Neck Community Services Board is also requesting temporary affiliation for an additional location for an office for supportive residential services, which will be located at 376 Main Street, Suite 102, Warsaw, Virginia. This location will be operating under the existing policies and procedures (including policies related to behavior management) and Program Rules of Conduct previously submitted to and approved by the Middle Peninsula-Northern Neck LHRC.

Ms. Link moved approval of both requests. Mr. Reisner seconded the motion which passed unanimously.

Mr. Banks, from Brothers' Keeper, distributed updated information to Committee members which included a copy of the points sheet explaining how the incentive point system works. Ms. Link moved approval of the information as presented. Mr. Reisner seconded the motion which passed unanimously.

Committee members and agency representatives had received a copy of the State Human Rights Committee Implementation Memo, Cooperative Agreement, By Laws, and Summary of Comments. The By Laws and Cooperative Agreement were approved at the State Human Rights Committee meeting on December 10, 2010. By June 2011, all Local Human Rights Committees are to adopt the new By Laws and enter into Cooperative Agreements with their affiliated providers. The new Cooperative Agreements will replace existing Affiliation Agreements. Mr. Daye reviewed this information. He suggested that Committee members address any concerns and or share any comments with Ms. Delzingaro, State Human Rights Committee Chair.

Mr. Walsh reported on affiliation dues. A total of \$2,200 was collected from the providers. Expenses incurred during the six month period included \$936 in personnel (to provide administrative support), and administrative overhead of \$132. Mileage for LHRC members was not included in these amounts. There is a remaining balance of \$1,132.00.

### **Event Report Statistics**

**New Day Counseling Services** – Ms. Allen reported that the Intensive In-Home program is not serving any clients at this time.

**Bridges of RGH – Structured Outpatient** – Ms. Neblitt reported that there were no allegations of human rights abuse, no human rights complaints, no restraints used this quarter, and no deaths or serious injuries. The staff to patient ratio for the full team was 1:2, and 1:4 for clinical. A review is scheduled for this week. Committee members were sent a copy of the Tobacco Free Policy, which will need to be approved. Ms. Link moved to accept the Tobacco Free Policy. Mr. Reisner seconded the motion which passed unanimously.

**Bridges Inpatient** – Mr. Clemmons introduced Ms. Janet Redmond, the Nurse Manager. He reported that there were no allegations of abuse or neglect, no complaints, no identified systemic human rights issues, no licensing or human rights reviews, no deaths or serious injuries, no restraints or seclusions, and no medication errors. The average daily census for October was 6.25, for November 7.48, and for December 8.09. There were 6,247 dosages of medication delivered. The staff to individual ratio is 1:3.

**Heart Havens** – Ms. McDowell reported that there were no allegations of abuse or neglect, no complaints, no identified systemic human rights issues, no licensing or human rights reviews, no deaths or serious injuries, no medication errors, and no restraints or seclusions. There were 4,640 dosages of medication administered in Rappahannock House, and 2,175 administered in Colonial Beach House. The staff to individuals served ratio was 1:5 to 2:5 in Rappahannock House, and 1:4 to 2:4 in Colonial Beach House.

**ARC of the VA Peninsula – Puller Center** – Ms. Joy Henderson, the new Production Site Manager, reported that there were no abuse or neglect allegations, no complaints, no deaths or serious injuries, no medication errors, no seclusions or restraints, and no identified systemic human rights issues. Mr. Barry Lee from the Department of Behavioral Health and Developmental Services, renewed The Arc of the Virginia Peninsula's Lewis B. Puller Center license with no deficiencies. There were 164 dosages of medication administered. The staff to individual ratio in the Waiver program was 2:19. In the Industrial Services program the ratio was 2:20.

**Middle Peninsula Northern Neck Community Services Board** – Ms. Brown reported that there were 10 allegations of abuse/neglect during the reporting period. Nine allegations were unfounded, and one was founded. (There were five unfounded person to person incidents in the CO Division, one unfounded allegation involving a med error in the MH/SA Division, one founded allegation in the CO division involving a med error, and three unfounded allegations in the CO division involving med errors.) There was one unfounded complaint of a human rights violation. There were no identified systemic human rights issues. There were no licensing or human rights reviews. In the MH/SA division, there were approximately 1,206 individuals served. In the CO and RISP divisions, there were 569 individuals served. There were four deaths (2 MH/SA, 2 CO), and two serious injuries (MH/SA). There were five medication errors (1 founded incident involving 12 dosages of medication, and 4 unfounded incidents involving 13 dosages of medication.) There were 40,774 dosages of medication administered. There were no seclusions or restraints. The staff to individual ratio in the CO Day Support program was 1:1 to 1:7 depending on the individual's needs. The staff to individual ratio in the

Residential Programs was 1:2 to 1:5 depending on the severity of the individual's needs. In the RISP division the ratio was 1:1.

**SOLA, Inc.** – Ms. Turner reported that there were no allegations of abuse or neglect, no human rights complaints, no identified systemic human rights violations, no licensing or human rights reviews, no deaths or serious injuries, no medication errors and no restraints or seclusions. The Valley Home is serving eight individuals, and the Zorzan home is serving one individual. There were approximately 8,515 dosages of medication administered this quarter. The staff to individuals served ratio was 1:4 and 2:8.

**The Brambles** – Mr. Briggs reported that there were no allegations of abuse or neglect, no human rights complaints, no identified systemic human rights issues, no licensing or human rights reviews, and no seclusions or restraints. There were 20 individuals served in the residential program, and 17 served in the Day Support program. There was one serious injury, one death, and one medication error. There were 17,427 dosages of medication administered. The staff to individuals served ratio was 1:1 to 1:6.

**Blue Ridge Residential Services** – There were no allegations of abuse or neglect, no human rights complaints, no program changes, no licensing or human rights reviews, and no deaths or serious injuries. There were no medication errors and no seclusions or restraints. There were 1,287 medications administered. The staff to individuals served ratio was 1:1 or 2:1.

**Wall Residences** – Mr. Ware reported that there were no allegations of abuse or neglect, no human rights complaints, no identified systemic human rights issues, no licensing or human rights reviews, and no serious injuries or deaths. There were no medication errors and no restraints or seclusions this quarter. Mr. Ware said that he had been hired as the new Regional Program Manager. The staff to individuals served ratio was 2:1. Mr. Ware informed the Committee that an additional bed was being added to the Sponsored Residential Program located in Colonial Beach.

**Brothers' Keeper** – Mr. Banks reported that there were no allegations of abuse or neglect, no complaints of human rights violations, no identified systemic human rights issues, no licensing or human rights reviews, no deaths or serious injuries, no medication errors, and no restraints or seclusions. Thirteen individuals were served by six staff.

**Empowering Youth for Positive Change** - Ms. Hickman was not in attendance.

### **Old Business**

The Middle Peninsula Northern Neck Community Services Board is requesting continued temporary affiliation for an additional mental health and substance abuse outpatient services center for children, adolescents and adults, including crisis stabilization services, substance abuse intensive outpatient, and case management services. The location of this center is Jackson Square, King William County.

The Middle Peninsula Northern Neck Community Services Board is also requesting continued temporary affiliation for two, five bed licensed group homes to serve adults with intellectual disabilities and/or intellectual disabilities/mental illness. These homes are located in King William County.

Ms. Link moved approval of both requests. Mr. Reisner seconded the motion which passed unanimously.

**Executive Session**

On the motion of Mr. Reisner, seconded by Ms. Link, the LHRC voted to go into executive session per VA Code Section 2.2-371 (A) for the protection of the privacy of individuals in personal matters not related to public business, namely for the purpose of hearing about an injury, a death, and a medication error from The Brambles, and to hear about abuse/neglect allegations, complaints of human rights violations, deaths, serious injuries, and medication errors from the Middle Peninsula Northern Neck Community Services Board. The motion passed unanimously.

Ms Link moved the Committee return to public session. Mr. Reisner seconded the motion which passed unanimously. Each member of the Committee certified that to the best of each member's knowledge, only private business matters lawfully exempted from statutory open meeting requirements and only private business matters identified in the motion to convene the executive session were discussed in executive session.

**Adjourn** – There being no further business, Ms. Link moved that the meeting adjourn. Mr. Reisner seconded the motion which passed unanimously.

Respectfully Submitted,  
Gail Slaughter  
LHRC Administrative Support Liaison